The Department of Public Health Sciences administrative offices are located in AMB W-238 and are open Monday - Friday from 9:00 a.m. to 4:30 p.m.

The Biostatistics Laboratory is located in the Medical Center at the north end of the 3rd floor of the Mothers Aid Research Pavilion (MARP). The R-corridor 3rd floor can be accessed from Goldblatt 2nd floor by the staircase at the west end of the corridor near the entrance to the Dept. Ob/Gyn suite.

To schedule an appointment for the Biostatistics Clinic, please go to https://biotime.uchicago.edu/Clinic.aspx

To initiate collaboration or request biostatistical support for a project, please go to https://biotime.uchicago.edu/RequestSupport.aspx, and fill out the form. This will generate an e-mail to the Biostatistics Laboratory Director, and you will be contacted by the statistician assigned to the project.

Administrative Contact:

Phone (773)702-2453

E-mail: grants@health.bsd.uchicago.edu

Website: http://health.bsd.uchicago.edu/Biostatistics-Laboratory

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Academic Year 2018-2019

Theodore G. Karrison, Ph.D., Director
Donald Hedeker, Ph.D., Faculty Director

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**Collaboration**

The Biostatistics Clinic has been established by the Department of Public Health Sciences to provide free, short-term statistical consultation. This might include discussion about study design, sample size calculations, or basic data analysis. Staffed by members of the BL, the Clinic is held once a week with one-hour time slots available.

The Research Computing Group (RCG) within the BL develops specialized databases, software applications and tools for projects with unique requirements. They also work with the Center for Research Informatics (CRI) and Cancer Center Informatics Group to facilitate effective use of existing clinical data resources (e.g., Clinical Research Data Warehouse, Velos, REDCap, etc.). Members of the RCG are available for short-term projects (paid hourly) or longer-term involvement in large studies (percent effort).

**Consulting Fee Schedule**

- **Percentage of effort on grant or contract (may not be less than 5% annually):**
  - Actual percentage of salary and fringe costs as a personnel expense,
  - plus $145.00 for every 1% effort as a Biostatistical Support Fee (to cover project-related non-personnel expenses)

- **Collaboration effort charged on an hourly basis:**
  - **First two hours of collaboration:** No charge.
  - **Subsequent collaborative effort:** Billed at twice the hourly rate covering both personnel and non-personnel costs: $95.00/hr
  - **External collaborative effort:** Billed at twice the hourly rate as long as project is not federally funded.

- **Grant preparation collaboration:** No charge when appropriate biostatistician’s effort is included in the submitted project budget.

When calculating salaries for future years, use 3% increase per year.

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**Grant & Budget Preparation**

Per Divisional policy, written pre-approval must be obtained from the PHS Chairman or Lab Director before including a lab member on a proposal or grant.

When a biostatistician is named on a grant and a percentage of effort is listed in the personnel category, please budget as a line item a Biostatistical Support Fee, which is currently $145.00 per 1% of effort annually. This fee supports the resources the biostatistician will require for performing research work such as the cost of photocopying/faxing, paper for printing, office & computer supplies, software licenses, and telephone charges.

For example, if a biostatistician was named in a grant at 10% effort, the support fee would be calculated as follows:

\[
\text{Support Fee} = \text{Effort} \times \text{Rate} = 0.10 \times 145.00 = 14.50 \times 10 = 145.00 \times 1 = 145.00 \times 10 = 1,450 \text{ annually}
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